

**CACHAGUA FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
Wednesday, June 8, 2022  
CACHAGUA FIRE STATION  
NASON RD., CARMEL VALLEY**

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The meeting was called to order at 7:128 p.m. by Eli Riddle.

1. ROLL CALL: Don Bonsper, Rod Lambert, Eli Riddle
2. APPROVAL OF MINUTES: The minutes of the regular meeting of May 11, 2022 were considered. Motion to approve as submitted Bonsper; Riddle second; motion carried.
3. PUBLIC COMMENT: None

SCHEDULED ITEMS:

4. CONSENT CALENDAR:

- .01 **Treasurer's Report:** The Treasurer reported that the account balances as of June 3<sup>rd</sup> are Checking: \$189,922.45; Savings: \$1,000.63; and Brokerage: \$300,097.67, for a total of \$491,020.75.

**Old Business:** The worker's comp claim is still active with a total cost to-date of \$58K - new expenditures for legal and medical.

**Current Update:** Dispatch service: The Chief is working with CalFire on a new contract. We will continue to look for additional funding to help with the increased costs.

The grant application for the new CalFire RFC 22 grant is still being processed.

Reimbursement paperwork for the RFC 2021 grant with CalFire has been submitted. Payment is expected by the end of June.

We will approve the 22/23 budget tonight.

We also received the paperwork to prepare the benefit assessment update for next fiscal year. Due date is August 2, 2022. Tonight we will approve Resolution 22-002.

The AirMedCare contract has been renewed. Currently we have 29 memberships.

TREASURER'S REPORT, continued

Received and deposited the last payment for Prop 172 funds.

New Initiatives: None.

.02 DISTRICT CORRESPONDENCE: None

.03 DISTRICT REQUESTS: None.

The Consent Calendar was approved with a motion by Lambert; Riddle second; motion carried.

5. STAFF REPORTS:

.01 Cachagua Volunteers: The report for May was presented by Felicia Fisher:

Old Business: COVID-19 rates are climbing with the new Omicron variant, it is still important to remain vigilant to the spread. Mask mandates are still lifted, with a few exceptions, e.g. in medical settings.

May had a total of four call responses. All were listed as medical calls. No ePCRs were filed. A total of four incident reports were filed, however it appears that two are duplicates of each other based on time and BEU number. Incomplete reports are problematic. Nothing further on NFIRS.

The Saturday drill in May was an interactive, multi-station wildland fire drill. There was an initial attack, drafting from the porta pond, and a hose lay.

We spent quite a considerable amount of time discussing the Cachagua Country Fair and the work involved to put on a successful BBQ for a large crowd.

We also mentioned, in passing, the Fiesta in the Village. It is the Kiwanis main fundraising event. They usually donate to us every year, so it is a good idea to support their event by being a vendor. It is a nice event and we tend to sell quite a bit.

New Business: The next Saturday drill will be on June 25<sup>th</sup> and will be a continuation of wildland skills, this time involving structures.

STAFF REPORTS, VOLUNTEERS, continued

We had a triage drill followed by an MCI (Mass Casualty Incident) scenario drill. It is a very rare occurrence to have an MCI of considerable size in Monterey County but it is imperative every responding agency in the county be on the same page with the standardized training.

We voted to spend \$250 to fix the roof of the Conex box that is used as a storage shed. Thank you Gustavo for volunteering to fix the roof.

The membership was reminded that after every drill, that after every call, the engines must be returned to an in-service status, meaning everything used must be replaced.

A neighbor came over to complain about the parking situation. Problem resolved.

There were a total of 4 calls in the month of May, and personnel remains the same with 25 total volunteers.

- .02 Chief's Report: The Chief reported on the current vehicle repairs. He noted that some items don't need to be fixed but the vehicle could be taken out of service if it goes through an inspection. The Board and Chief discussed the engines and the Chief answered their questions.

With the matching grant from CalFire, we were able to order 12 new BK King hand held radios.

We used to do 1 or 2 Saturday trainings per year, now we are doing them every month and they are proving to be very successful.

The Assistant Chief asked for an amount not to exceed \$350 to purchase Incident Response Guidebooks, January 2022 version. The Treasurer advised her to go ahead and purchase them with the credit card. The amount is under the discretionary threshold.

Motion to approve Staff reports Lambert; Bonsper second; motion carried.

6. ACTION CALENDAR:

- .01 The Budget for fiscal year 2022-2023 was adopted by the Board. Motion Lambert; Riddle second; motion carried.

ACTION CALENDAR, continued

- .02 The Board adopted Resolution 2022-02 complying with State law with respect to the levying of special assessments. Motion Lambert; Riddle second; motion carried.
  - .03 The Board discussed the retirement of Bob Eaton and Rod Lambert. Commissioner Riddle introduced Monte Cordrey who is willing to step into the position left by Rod Lambert's retirement. Eli will contact the county to investigate the best course of action.
  - .04 The Board discussed the possibility of hiring a grant writer. Commissioner Riddle will inquire of his friend who is a grant writer.
  - .05 The Chief offered to follow through on obtaining business cards for officers and the Board.
  - .06 The Board discussed the website. It is not a complicated website, but we need someone to take over posting the social media and keeping it updated. Sydney Hill has volunteered. We are shooting for getting the site up in July.
7. ADJOURNMENT: The meeting adjourned at 8:25 p.m. The next regular meeting will be held on Wednesday, July 13, 2022, 7:00 p.m. at the firehouse in Princes Camp.