

**CACHAGUA FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
Wednesday, May 11, 2022
CACHAGUA FIRE STATION
NASON RD., CARMEL VALLEY**

The meeting was called to order at 7:08 p.m. by Rod Lambert.

The Oath of Office was administered to new Board member Eli Riddle by Don Bonsper.

1. ROLL CALL: Don Bonsper, Rod Lambert, Eli Riddle
2. APPROVAL OF MINUTES: The minutes of the regular meeting of April 13, 2022 were considered. There was an addition to the Roll Call. "Appointment Pending" was added next to Eli Riddle. Motion to approve with correction Bonsper; Lambert second; motion carried.
3. PUBLIC COMMENT: The Assistant Chief gave an update on acquiring gas meters and chargers.

SCHEDULED ITEMS:

4. CONSENT CALENDAR:

- .01 **Treasurer's Report:** The Treasurer reported that the account balances as of May 10, 2022 are Checking: \$225,986.22; Savings: \$1,000.63; and Brokerage: \$300,130.24, for a total of \$527,117.09.

Old Business: The worker's comp claim is still active with a total cost to-date of \$51,151 - new expenditures for legal and medical. No forecast when it might be resolved.

Current Update: Dispatch service: Treasurer has told FireCom we will not be switching to their service. The Chief is working with CalFire on a new contract. We will continue to look for additional funding to help with the increased costs.

The grant application for the new CalFire grant has been submitted and received. The decision will come in August. It is a 50/50 grant with a maximum amount of \$20K. Decision will come in August.

TREASURER'S REPORT, continued

Hopefully, we will complete a draft budget tonight, something we can publish with the expectation we will have a final at the June meeting.

We received our Benefit Assessment funds for the quarter. The funds are reflected in the total above. We also received the paperwork to prepare the benefit assessment update for next fiscal year. Due date is August 2, 2022.

The AirMedCare contract is up for renewal. We are in the process of adding and deleting members to our plan coverage. Deadline is June.

The election materials will be signed tonight. The most important is the resolution addressing the details of the election. They will be scanned and e-mailed tomorrow and also sent via USPS.

The quarterly FASIS report was submitted.

The Treasurer completed the annual Census Bureau Report. It is a report that takes a snapshot of the US economy and asks for limited payroll information from all government entities. We are almost a non-player because of our small quarterly payroll.

New Initiatives: None.

.02 DISTRICT CORRESPONDENCE: No additional correspondence.

.03 DISTRICT REQUESTS: None

The Consent Calendar was approved with a motion by Bonsper; Riddle second; motion carried.

5. STAFF REPORTS:

.01 Cachagua Volunteers: The report for April was presented by Felicia Fisher:

Old Business: COVID-19 rates are climbing with the new Omicron variant, it is still important to remain vigilant to the spread. Mask mandates are still lifted, with a few exceptions, e.g. in medical settings.

STAFF REPORTS, VOLUNTEERS, continued

April had a total of three call responses. One call was a medical, one false alarm, one hazard. No ePCRs were filed. Nothing further on NFIRS. There were seven additional smoke checks in the area, all were controlled burns. Backyard burn season is now closed.

The Saturday drill in April consisted of a physical fitness exercise and a live fire drill put on by Steve Davis. It was informative and educational.

New Business: The next Saturday drill will be on May 21st and will be a continuation of wildland skills, specifically a porta pond activity.

The Chief has installed a diesel tank on 7700 for engine refueling.

Sierra Sans has been tasked with med bag maintenance.

Captain Dixon conducted a structure in the wildland drill and provided several good tips regarding water usage.

Jeff Honda created a phone friendly PDF of the run book.

Dress uniforms may be purchased in Atascadero.

The Cachagua Country Fair is July 9. The Volunteers will be running the BBQ.

The Carmel Valley Fiesta is scheduled for August 6 - 7, 2022. We will have a booth as it is important to support the Kiwanis as they regularly give us a donation.

There is a Memorial Day weekend event for children ages 12-18 at Hastings Reservation.

Personnel: There are still currently 25 volunteers in the Association. EMT's to be: One still has an application pending with the county and state, this has been ongoing for over one year (class Dec. 2020). Two others have yet to take the NREMT exam, it has been over a year since they completed the EMT class (Dec. 2020). Two have completed the EMT summer class (2021) at Hartnell, neither have taken the NREMT. Two completed and passed the EMT class this fall (2021). One still needs to take the NREMT. Several individuals have no emergency medical training classes, and

STAFF REPORTS, VOLUNTEERS, continued

some have only CPR. The county and state require that individuals who are a part of emergency services must possess a minimum of training. Title 22, Division 9, Chapter 1.5; and county policy number 2030 detail the minimum.

- .02 Chief's Report: The Chief reported that CAL Fire will be sending over a dispatch contract in the next two weeks.

The portable radios we had been looking to purchase have become discontinued. Chief has a quote for the new generation of BK King Radios. Recommends we take full advantage of the grant and purchase 12 new portable radios and all necessary equipment. The Chief noted that in addition to the 12 radios we will be able to purchase antennas, battery set-up for vehicles, cloning cable, and programming software. Approximate cost \$30,600. The Association has agreed to split the cost with the District. An invoice will be created so that we can move ahead with the grant.

The camper shell has been removed from 7700 and a new diesel transfer tank and tool box have been installed. Chief has one offer to purchase the camper shell for \$500 from one of the volunteers. (The Board requested that it be placed on Craigslist for a couple of weeks before we settle for \$500.)

Annual safety inspection of our engines has been delayed due to backlog of our mechanic. We will give our mechanic (A-1 Mobile Diesel) until the end of this month to complete the inspections before looking elsewhere.

Several volunteers are participating in trainings at the MPC Fire Academy, they are receiving current and professional training. In return, they are able to bring that knowledge back to the department and run trainings. Chief has been urging members to do this and offering to cover the cost of the classes (usually around \$200).

This year's rocky burn season has ended. Chief has a plan in place to streamline burn season next year and avoid any confusion to residents: The new Website will have an up-to-date and easy to use burning section that will guide users to obtain a CAL Fire burn permit. Residents will continue to notify CFPD on the day they plan to burn via a simple submittal on the website. This submittal will link to a Google doc that will list all burns for the day. This will allow the Chief and other officers to quickly scan the list

STAFF REPORTS, CHIEF'S REPORT, continued

and cancel any smoke check calls. To notify the public of the changes to our burn season process we will make advertisements on social media, our website, and post flyers around the district ahead of the next burn season.

Commissioner Riddle and the Chief met with Greg Hill about the proposed fire station site. The Board was of a consensus that the first step is to hire a land use attorney.

Motion to approve Staff Reports Bonsper; Lambert second; motion carried.

6. ACTION CALENDAR:

- .01 The Board adopted Resolution 2022-001 to conduct an election for District Board members. Commissioner Bonsper went over the election rules with the Board. Motion to adopt Resolution 2022-001 Bonsper; Lambert second; motion carried.
- .02 Draft Budget: The Board and staff went through the budget line by line and made necessary adjustments. The final budget draft was approved with a motion by Bonsper; Lambert second; motion carried - and will be posted so that the Board can adopt it at the next regular meeting after hearing public comment, if any.
- .03 Website update: The Assistant Chief will work with Commissioner Riddle on design.

7. ADJOURNMENT: The meeting adjourned at 8:15 p.m. The next regular meeting will be held on Wednesday, June 8, 2022, 7:00 p.m. at the firehouse in Princes Camp.

